

# GLENDALE-RIVER HILLS SCHOOL DISTRICT

## MINUTES OF THE REGULAR MEETING

June 21, 2017

The meeting of the Glendale-River Hills Board of Education was called to order by President Theresa Seem at 6:00 p.m. on Wednesday, June 21, 2017 in the District Administrator's office. Others present: Andrew Franklin, President; Theresa Seem, Vice President; Bob Roska, Treasurer; Tomika Vukovic, Clerk; Gary Lippow, Assistant Clerk and Larry Smalley, District Administrator.

**Call to Order (1)**

**Roll Call (2)**

Ms. Seem moved, seconded by Mr. Roska, resulting in the following roll call vote: Mrs. Seem – Aye, Mr. Franklin – Aye, Mr. Lippow – Aye, Ms. Vukovic – Aye and Mr. Roska – Aye to recess into Executive Session as permitted by State Statute 19.85 (1) (c) and (e), specifically to discuss new teacher contracts.

**Recess into Executive Session (3)**

The meeting reconvened in open session in the Glen Hills Middle School Library at 6:36 p.m.

**Reconvene in Open Session (4)**

Others in attendance: Ms. Shannon Kilton, Director of Educational Services, Dr. Haydee Smith, Parkway Principal, Jeff Fleig, Glen Hills Principal, Mark Scheiber, Curriculum Director, Rosey VanAernum, Finance Manager and Jim Beckmann, Director of Operations.

Mr. Franklin requested that all stand for the Pledge of Allegiance.

**Pledge of Allegiance (5)**

Mr. Franklin announced that instead of forming individual committees (ie. Finance, Curriculum...), the Board would meet as a Committee of the Whole. The Delegate/Representatives for individual organizations are as follows: NAASA – Gary Lippow and Bob Roska; CESA – Tomika Vukovic, WASB – Andrew Franklin, G-RH Foundation – Theresa Seem and SWSA – Bob Roska.

**Special Order of Business: Committee Assignments (6)**

Mr. Franklin asked for consent approval of the Agenda, Minutes and Financial Report.

**Consent Motion for Approval of Items 8, 9 & 10 (7)**

It was moved by Ms. Seem, seconded by Mr. Roska, to approve the agenda, the minutes of the 5-17-17 Board meeting. The motion carried by a unanimous vote of 5-0.

Mr. Franklin read the District mission statement and each Board member read a District belief statement.

**District Mission and Beliefs (11)**

Mr. Jeff Fleig and Dr. Haydee Smith, gave a report on the end of the year student awards that were presented at Parkway Elementary and Glen Hills Middle School. They shared class field trips and other end of the year events.

**Reports: (12) Goal 2: End of School Year**

Mr. Smalley recommended that Ms. Molly Suberlak fill the Parkway Speech teacher position that was open due to a retirement.

**New Teacher Contract (13A)**

It was moved by Ms. Seem, seconded by Mr. Lippow, that the Board approve a 1.00 F.T.E. teacher contract for Ms. Suberlak, with a salary amount of \$60,000 for the 2017-18 school year. The motion carried by a unanimous vote of 5-0

Mr. Smalley stated that Ms. Julie Sperry, Parkway PT, Ms. Jessica Rasmussen, ELL and Math Intervention teacher at Parkway, and Christopher Guthrie, 8<sup>th</sup> grade special education teacher at Glen Hills have each submitted a letter of resignation to be effective at the end of the current school year.

**Teacher Resignations (13B)**

It was moved by Mr. Roska, seconded by Ms. Seem, that the Board accept the resignations of Ms. Sperry, Ms. Rasmussen and Mr. Guthrie, effective at the end of the current school year. The motion carried by a unanimous vote of 5-0.

Mr. Smalley stated that he received two requests for a leave of absence for the 2017-18 school year. Ms. Christine Uttech, K5 teacher at Parkway and Ms. Joy Mohsen, Library Media Specialist at Glen Hills. Both teachers intend to return for the 2018-19 school year.

**Leave of Absence Request (13C)**

It was moved by Ms. Seem, seconded by Mr. Lippow that the Board accept the leave of absence requests, effective at the end of the current school year. The motion carried by a unanimous vote of 5-0.

Mr. Smalley stated that Ms. Eileen Blanchard is being recommended to fill the K5 position for one year, under a letter of employment, during teacher Kristine Uttech's leave of absence for the 2017-18 school year.

**Letter of Employment (13D)**

It was moved by Ms. Seem, seconded by Mr. Lippow that the Board accept Ms. Eileen Blanchard's letter of employment of \$45,200 for the 2017-18 school year. The motion carried by a unanimous vote of 5-0.

Mr. Smalley stated that in February, the Board decided to renew its membership in the Southeastern Wisconsin School Alliance (SWSA). As part of the renewal process, we are asked to approve a resolution retaining DeWitt, Ross and Stevens, S.C. as Legislative Counsel on a cooperative basis and the 66.0301 agreement.

**SWSA Resolutions (13E)**

It was moved by Ms. Seem, seconded by Mr. Lippow, that the Board approve the 2017-18 66.0301 agreement with school districts participating in the Southeastern Wisconsin School Alliance, as submitted. The motion carried by a unanimous vote of 5-0.

It was further moved by Ms. Seem, seconded by Mr. Lippow, that the Board approve the following resolution:

Be it resolved that the School District of South Milwaukee retain DeWitt, Ross & Stevens, S.C., for the period of July 1, 2017 through June 30, 2018 as Legislative Counsel on a cooperative basis with the other school districts that are members of the Southeastern Wisconsin School Alliance, regarding matters of mutual interest as determined by the Alliance, including but not limited to, constitutional limitations on and legislative decisions related to funding for education, research, public awareness and information sharing.

Be it further resolved that the District share the fees for these services, plus reasonable and necessary expenses, with the other school districts that are members of the Southeastern Wisconsin School Alliance (SWSA) on the basis of \$3,200 annual fee for school districts participating in SWSA or \$3,200 annual fee for school districts participating in SWSA and Chapter 220 (SSLC) affiliation.

The motion carried by a unanimous vote of 5-0.

Mr. Smalley stated that the North Shore Exceptional Education Cooperative ended in 2010/ Due to the desire of the member districts to continue to share services as needed, the North Shore Shared Services Cooperative (NSSSC) was established as a 66.0301 agreement.

**NSSSC  
Agreement (13F)**

It was moved by Ms. Seem, seconded by Mr. Lippow, to approve the District's continued participation in the North Shore Shared Services Cooperative and the 66.03 Agreement for the 2017-18 school year, as submitted. The motion carried by a unanimous vote of 5-0.

The upcoming 2017-18 Governor's budget may remove the district's ability to approve an exemption to exceed revenue limits on a non-recurring basis for energy efficiencies. To prepare for this possibility, the board must approve a resolution to allow for a number of energy efficient building needs both at Parkway Elementary School (LED lighting retrofit, ceiling replacement in 13 classrooms, high efficiency boiler replacement, and a 6,200 sq. ft. roof replacement), and Good Hope Community Building (LED lighting in 4 classrooms). We have prepared a resolution needed to allow for this 2017-18 levy exemption. The resolution also approves a performance contract with the consulting firm, Performance Services Incorporated, who will serve as our project managers, provide information, track energy cost savings, and ensure all performance levels are met.

**Act 28  
Resolution (13G)**

It was moved by Ms. Seem, seconded by Mr. Roska, to approve the resolution for the 2017-18 revenue limit exemption estimated at \$528,400 for Parkway Elementary School and Good Hope Community Building energy efficiencies, as submitted. The motion carried by a unanimous vote of 5-0.

Mr. Smalley stated that the Department of Public Instruction requires the School Board to approve designating fund balance to be used for specific non-operational purposes.

**Fund Balance  
Delegation (13I)**

At the close of the 2016-17 school year, the District will add an estimated \$70,000 to the fund 80 balance. This is mostly due to the reduction in 2016 summer academy enrollment which resulted in a lower than anticipated salary & benefit expense. The parking lot at Good Hope School, our Fund 80 Community Program Building, must be replaced this summer.

It was moved by Ms. Seem, seconded by Mr. Roska, to approve assigning and designating an estimated \$70,000 of 2016-17 Fund 80 ending fund balance as a commitment to complete the Good Hope School parking lot. The motion carried by a unanimous vote of 5-0.

Mr. Smalley stated that the District participates in a North Shore Food Service Consortium (Fox Point-Bayside, Glendale-River Hills and Maple Dale-Indian Hill School Districts) operated by the management company, Taher, Inc. Current lunch prices are \$2.45 for elementary students, \$2.50 for middle school students and \$.40 for milk.

**Taher Food  
Service  
Adjustment (13J)**

Due to increasing payroll and food service costs, and in order to provide for the maintenance and replacement of food service equipment, a \$.10/meal price and \$.05/milk increase for elementary and middle school lunch is necessary effective for the 2017-18 school year. Without this price increase, it is projected that our food service programs will not be self-sufficient next year. The projection with the price increase is a positive balance of \$8,526.00 to be shared by the Consortium.

It was moved by Ms. Seem, seconded by Mr. Roska, to approve the increase in lunch prices to \$2.55 for elementary students, \$2.60 for middle school students, and increase milk cost

to \$.45 per carton, effective for the 2017-18 school year. The motion carried by a unanimous vote of 5-0.

Mr. Smalley stated that the USDA requires each local food service authority have a policy in place for children who are participating at the reduced price or paid rate, but either do not have money in their account or in hand to cover the cost of their meal at the time of service. Such a policy ensures that school food service professionals, school administrators, families, and students have a shared understanding of expectations in these situations. USDA requires this policy be in place no later than July 1, 2017. After discussion by the Board, it was decided to review the policy at a later Committee of the Whole meeting to make changes.

**Announcement of Policy JLC-B (13K)**

Mr. Smalley stated that there are three Open Enrollment students who meet the habitually truant criteria. Policy states that the Board may consider the termination of Open Enrollment, each semester, for habitually truant students.

**Terminate Open Enrollment for Truant Students (13L)**

It was moved by Mr. Roska, seconded by Ms. Seem, that the Board approve the termination of Open Enrollment for the three designated habitually truant students effective at the end of the 2016-17 school year. The motion carried by a vote of 4-1

The 2017-18 proposed tax levy is a 4.47% increase over 2016-17, and includes the resolution for the non-recurring revenue limit exemption for Act 28, energy efficiency upgrades. We are using a conservative estimate of a 1% increase in 2017 property values. The estimated property value change calculates to a tax levy rate of \$7.518 per \$1,000 of property value. The rate per \$1,000 of value in 2016-17 was \$7,269.

**1<sup>st</sup> Consideration of Proposed 2017-18 Budget and Tax Levy**

It was moved by Mr. Roska, seconded by Ms. Seem that the Board approve the first consideration of the 2017-18 proposed budget of \$17,027,664 and the proposed 2017-18 Tax Levy of \$13,206,464. The motion carried by a vote of 5-0.

Dr. Smith gave a brief update on enrollment for the 2017 Summer Academy. Enrollment was up this year from 325 to 370.

**Summer Academy Update (14A)**

Mr. Smalley informed the Board of the ICS Training that included Brown Deer, Fox Point and South Milwaukee School Districts joining all G-RH staff for a 3 day training session.

**Nicolet Partner Schools Update (14B)**

There was no visitor participation.

**Visitor Participation (15)**

There being no further business to be conducted at the June 21, 2017 regular meeting of the Glendale-River Hills School Board, it was moved by Ms. Seem, seconded by Mr. Roska, to adjourn the meeting at 7:35 p.m. The motion carried by a unanimous vote of 5-0.

**Adjourn (17)**

Respectfully submitted,

Karin Jamel  
School Board Secretary

Tomika Vukovic  
School Board Clerk