Agenda for the Instruction Working Group: July 20, 2020

Join Zoom Meeting

https://us02web.zoom.us/j/81651813350?pwd=dm1VQWI0YUlYa2Z6Z3ZWZFMrdUSiQT09

Meeting ID: 816 5181 3350

Password: 3D7w8G

**Meeting Goals:**
- Understand the possible reopening scenarios (Instructional Delivery Modes) for the 2020–2021 school year
- Provide feedback and suggestions on instruction topics related to Instructional Delivery Modes to guide district planning and decision making related to instruction.

<table>
<thead>
<tr>
<th>Agenda Item/Timing</th>
<th>Guiding Questions and Activities</th>
<th>Notes</th>
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| Welcome (10 mins)  | ● Welcome  
                        ● Share charge  
                        ● Team Responsibilities | Meeting Slide Show

Mr. Rogers and Ms. Westfahl opened today’s committee meeting by welcoming everyone. We began today’s Instructional Committee meeting with participants joining us in two different formats: virtually and in-person. It is important to note that moving forward, our meetings will take place virtually (Please log on by using the Zoom meeting link above).

Members of the Instructional Committee are currently participating in Working Group Meetings with the goal of collecting feedback around topics for reopening in all scenarios (instructional delivery modes) for the 2020-2021 school year. We are charged with the task of
ensuring that **ALL** students learn, planning specifically for the Students who are most instructionally vulnerable, along with providing support for teachers and families.

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<tr>
<th><strong>Discuss team norms (5 mins)</strong></th>
<th>● Guiding Norms</th>
<th>The Team Norms can be found on Slide 6 and the Virtual Meeting Etiquette can be found on Slide 7.</th>
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<tr>
<td><strong>Guiding Principles (5 mins)</strong></td>
<td>● Review: All with a focus on Instructional Delivery Modes</td>
<td>Guiding Principles can be found on Slides 9 &amp; 10.</td>
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| **Intro to Activity: Gallery Walk (5 min)** | ● Set purpose for activity: **ALL**  
● Model In-person Activity and Release  
● Online participants will be using Padlet- Live directions and support will be shared at this time on the ZOOM platform. [PADLET](#) | Gallery Walk- Ms. Westfahl will be adding all of the committee members’ reflections to Padlet so everyone will have the opportunity to read through these comments. Thanks for sharing your opinions, ideas, suggestions and reflections with us. |
| **Do Activity-ALL (60 mins)** | ● Collect Feedback on instructional topics for virtual and blended learning modes.  
  ○ What resonates with you, why?  
  ○ What gives you pause, why? | **Homework:** Read through comments in Padlet [PADLET](#) |
| Next steps (10 mins) | ● Communicate next steps  
● Review Meeting notes | Next Steps can be found on Slide 13.  

Dr. Smith has entered in her notes. If Dr. Smith missed anything, please email her at haydee.smith@glendale.k12.wi.us so she can update the notes. So much of what was covered in the note section is also included in the Slideshow. Since there is a lot of overlap, please continue to refer back to the Slideshow as a resource and guide. |
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<td>Closing (15 min)</td>
<td>● Exit Slip</td>
<td>Exit slips are important as they give the facilitator an opportunity to gain a better understanding of what went well today, what things we'd like to change for the next meeting and any topics that perhaps weren't shared today that you would like us to address tomorrow. Although participants were given time to complete the Exit Slip, if you still need additional time to complete your Exit Slip, please do so by accessing the Google Survey link: <a href="https://docs.google.com/forms/d/e/1FAIpQLSdXuDisJLYBxhH9k1ua1EiNVfJVprSsAq9vPy_gpkRXQ7YYA/viewform">https://docs.google.com/forms/d/e/1FAIpQLSdXuDisJLYBxhH9k1ua1EiNVfJVprSsAq9vPy_gpkRXQ7YYA/viewform</a></td>
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